



St. Joseph's College of Pharmacy

Approved by Pharmacy Council of India and affiliated to Kerala University of Health Sciences
Approved by Govt. of Kerala
Dharmagiri College Campus, Naipunnaya Road, Cherthala-688524, Kerala, India
Tel : +91 478 2821546, +91 478 2821547, E-mail : principal@sjpharmacycollege.org



SJCP/IQAC/CIR/2023-24/4

05/04/2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

The fourth Internal Quality Assurance Cell meeting for the academic year 2023-2024 will be convened on 17/04/2024 at 10:30 AM in the IQAC Office. All IQAC members are hereby informed to attend the meeting without fail.

Agenda

1. Progress of NAAC accreditation
2. QnM & QIM files preparation
3. Different Committees and their involvement at the time of Peer Team Visit
4. Project work completion for eighth semester B. Pharm students
5. Project work publications

IQAC CORDINATOR

PRINCIPAL

Dr. Sr. Daisy. P.A, M. Pharm, PhD
Principal
St. Joseph's College of Pharmacy
Dharmagiri College Campus
Cherthala-688 524



Copy to:

1. Chairperson
2. All IQAC members
3. File



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SJCP/IQAC/MOM/2023-24/4

17/04/2024

INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF THE MEETING

The meeting started at 10:30 am on 17/04/2024. The IQAC coordinator formally welcomed the gathering and briefed the meeting agenda. The following points were discussed during the meeting.

- The overall Progress of NAAC accreditation process including SSR submission was briefed by Dr. Bobby Johns G, IQAC Coordinator.
- The coordinator detailed about documentation to be completed and discussed the target and time limits.
- Different Committees were constituted to speed up the completion of pending works connected with the NAAC accreditation process and for coordinating the NAAC Peer team Visit
- Detailed discussions were conducted on QnM and QIM File preparations, filing process etc.
- Project work completion and submission for eighth semester B. Pharm were discussed and a time plan of on or before June 25, 2024 was given by the principal.
- The concerned HODs and subject in charges were entrusted with publication of eighth semester Project works.
- The IQAC Coordinator Dr. Bobby Johns G appreciated the members for their relentless efforts towards achieving NAAC accreditation to the College and thanked all present in the meeting.
- The meeting ended at 12:30 pm with the principal's concluding remarks and vote of thanks by the IQAC Coordinator.

IQAC CORDINATOR

Dr. Bobby Johns G
IQAC Coordinator
St. Joseph's College of Pharmacy,
Cherthala-688 524,
Kerala, India



PRINCIPAL

Dr. Sr. Daisy P.A
Principal
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17/04/2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.No.	NAME	NAAC DESIGNATION	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. Sr. Daisy PA	Chairperson	Principal	
2	Dr. Sr. Betty Carla	Member-Management representative	Director	
3	Dr. Boby Johns G	IQAC Coordinator	Professor & HOD-Pharmaceutics	
4	Dr. Vinod B	Member-Teachers	Professor & Head-Ph. Chemistry	
	Mr. Thahimon PA		Professor & Head-Pharmacology	
	Mr. R Praveenraj		Assoc. Professor	
	Dr. Kavitha Vasudevan		Professor	
	Dr. Jeny Samuel		Assoc. Professor	
	Ms. Neena Rajan		Asst. Professor	
5	Mr. Shanoj VV	Member-Senior Administrative Officer	Personnel Relation Officer	
6	Ms. Fasma Nargees	Member-Student	Student	
	Ms. Neha Joshi	Member-Alumni	Alumni	
7	Mr. Jackson	Member-Local Society	Councilor, Cherthala Municipality	
8	Sr. Miriam	Member-Employer	Provincial Superior	
9	Ms. Arathi TS	Member-Industrialist	Head- R &, Bipa Drug Laboratories Pvt. LTD, Kottayam	

IQAC COORDINATOR

Dr. Boby Johns G
IQAC Coordinator
St. Joseph's College of Pharmacy,
Cherthala-688 524,
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PRINCIPAL

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